**Staff Advisory Committee**

**April 11, 2018**

**Attending:** John Allen, Donna Cassario, Gayle Duncombe, Dona Gaynor, Jason Griggs, Sarah Irizarry, Liz Kyle, Lisa McKendree, Erika Moskowitz, Evan Olsen, Lisa Petrillo, Robin Run

The meeting was called to order at 9:30 a.m. by chairman Dona Gaynor. March minutes were reviewed and approved by the committee.

**Committee Membership**

We discussed the applications we received for the Staff Advisory Committee, we still do not have representation from facilities so Evan is going to reach out to Chad Shoultz to support representation from their group. We need a minimum of 7 new members and there is no maximum. Some areas are under-represented and we have multiple applications from similar areas.

**Outreach Social**

The completion and distribution of the rocks is on hold until the subcommittee has time to finish them and distribute them.

**Communications**

No update

**Guest Speaker**

Chad Shoultz, Associate Vice President of Facilities Operations has been invited to attend the May SAC meeting to let us know the upgrades and changes that may be taking place and to answer any questions from staff.

The farewell to old members/hello to new members is slated to be held in July. More details coming.

The next SAC meeting is August 8th at 9:15 am in the Allen Henry Building conference room.

Submitted by Gayle Duncombe