

This Memorandum of Understanding between Florida Institute of Technology (Florida Tech) and

(Partner company name)

documents the commitment of both parties to enter into a mutually beneficial education agreement.

Through this agreement, Florida Institute of Technology offers education partner employees a discount of 10 percent off regular tuition rates for online Applied Behavior Analysis courses in the following programs:

Graduate Certificates – Behavior Analyst: GCP 8036, 8037, 8039

Master of Arts – Behavior Analysis (Professional) Practice: MA 8155, (8156)

Non-Degree Seeking – Behavior Analysis Online: NM 0102

Program Delivery: Each course and program has unique requirements, and prospective students should examine all requirements before registering. The Florida Tech ABA Online programs are designed to fulfill instructional requirements for the BACB's BCaBA or BCBA exam.

Academic Policies: All policies stated in the current Florida Institute of Technology catalog apply. Students must meet all current application, admission, and registration requirements.

Employment Verification: At any time, Florida Institute of Technology may require verification of current employee status of any student receiving an Education Partner discount. Verification must be received directly from the partner, not the student.

Tuition and Fees: Tuition and fees are charged according to rates in effect at the time of enrollment and are subject to change. The discount applies to tuition only; it does not apply to application fees, tech fees, textbook or other materials costs, or any other fees.

Term and Modification: The partnership will begin upon receipt of the signed Memorandum of Understanding and completed Education Partner Questionnaire. The tuition discount program will be reviewed annually and is subject to change. However, every effort will be made to allow students who are already enrolled to complete the program in a reasonable amount of time under the existing tuition discount agreement.

Student Responsibility: To receive the discount, the student's employment must be verified *prior* to registration. It is the student's responsibility to have the Employment Verification Form completed by an authorized representative of the education partner company and sent to ABA Online Student Services from the employer. The discount will not be applied until the completed form is received. Forms must be received prior to the start of classes for the discount to be applied to the current term.

Education Partner Responsibility: The Education Partner will provide email and phone contact information for their designated liaison and at least one alternate contact who can assist in their absence. The Education Partner agrees to submit employment verifications to ABA Online Student Services in a timely manner.

This MOU is not a legally binding contract and may be cancelled at any time without penalty or recourse.

Partner Representative Signature Date

Florida Tech Representative Date

Print Name

Title