## Retrieve Payroll Check information

Open: Pay widget



Select: The pay slip listed that you need the information from

Actions	View					
Withholding Elections	Payslips					
Payment Elections	Timesheets					
	Historical Activity Pay					
	Bonus & One-Time Payment History					
	My Tax Documents					
Payslips						
06/0	06/04/2021 (Period End: 05/29/2021)					
05/2	05/21/2021 (Period End: 05/15/2021)					
05/0	05/07/2021 (Period End: 05/01/2021)					
04/2	04/23/2021 (Period End: 04/17/2021)					
04/0	04/09/2021 (Period End: 04/03/2021)					

## Retrieve Check# & Check Date - Found under Pay slip Information section

Company Information 1 Rem l l 문 토						
Name		Address		Phone		
Florida Institute of Technology, Inc.		150 W. University Blvd. Melbourne, FL 23201 United States of America		(321) 674-7342	A	
Turn on the new tables view of						
Name	Employee ID	Pay Period Begin	Pay Period End	Check Date	Check Number	
		05/16/2021	05/29/2021	06/04/2021	-	
4						

You will find the *Net Pay amount* under the *Current and YTD Totals section*. Please use the *NET* Amount listed on the Current Row.