

Areas being reviewed are areas(general) that are accessible by all Florida Tech Personnel and Visitors

### Walking-Working Surface (external) Area Checklist

Building or Grounds location \_\_\_\_\_

Inspection Performed by \_\_\_\_\_

Date: \_\_\_\_\_

		Y	N	N/A	References
<b>Outside building &amp; grounds</b>					
1	Debris removed from walk path.				
2	Debris removed from exit doors.				
3	Sidewalk grates in place and not damaged to cause pedestrian to fall.				
4	Are fallen object present in the walk path				
5	Are signs posted to mark present hazards				
<b>Loading Dock</b>					
1	Are dock boards or bridge plates used when transferring materials between docks and trucks?				
2	If loading dock height is 48 inches or higher, are there fall protection measures in place?				
3	If activities bring high traffic close to a hazard (e.g. an edge), are the floors marked or guards in place?				
4	Has the dock area been periodically cleaned to remove accumulated debris?				
5	If present, is emergency equipment blocked or damaged (e.g., fire extinguisher)?				
6	Are dock plates and boards designed for the loads, and are lift trucks being used properly and in good repair?				
7	Are signs posted to mark present hazards				
<b>Lifts (in loading dock area)</b>					
1	Area marked off to warn of hazards (sign, chains, ropes, etc.)				
2	Any fluids observed in the area from lift system				
3	Removable barriers present				
4	LOTO devices present when lift is in service or out of service				
5	Are signs posted to mark present hazards				
<b>Ramps (exterior to buildings)</b>					
1	Are fallen object present in the walk path				

2	Are handrailing present (Guardrail systems) to guard against falling				29CFR1910.29
3	Are signs posted to mark present hazards				
<b>Internal road (private/on campus)</b>					
1	Are speed bumps marked (caution or painted caution yellow or safety yellow)				
2	Speed bump height: 3.0 inches to 3.5 inches maximum				
3	Are holes present in road				
4	Are signs posted to mark present hazards				
<b>Sidewalks/cross walks</b>					
1	Is damage present				
2	Are holes present				
3	Is cement loose				
4	Are ramps (marked/painted/slip proof top) present for transition from sidewalk to crosswalk				
5	Are crosswalks marked clearly				
6	Are fallen object present in the walk path				
7	Are signs posted to mark present hazards				
<b>Parking lots</b>					
1	Are parking spaces marked				
2	Are stop signs present				
3	Is lighting provided				
4	Are speed bumps present				
5	Are signs posted to mark present hazards				
<b>Stairs (exterior)</b>					
1	Are hand railing provided and/or in good working condition				
2	Are steps damaged				
3	Are steps equally distance to prevent personnel from tripping				
4	Are fallen object present in the walk path				
5	Are signs posted to mark present hazards				
<b>Street grates</b>					
1	Is grate damaged				

2	Can grate guard against personnel and/or a vehicle falling in				
3	Is grate displaced				
4	Are signs posted to mark present hazards				
<b>Manholes</b>					
1	Is cover(lid) serviceable to guard against personnel falling in				
2	Is cover(lid) marked (sewer, storm, sanitary etc.)				
3	Is support ring intact to support the cover(lid)				
4	Is support ring free from damage				
5	Are signs posted to mark present hazards				
<b>Grassy areas</b>					
1	Are there holes present				
2	Any intrusion sticking up that could impale someone				
3	Any broken glass present				
4	Any flammable material present				
5	Are fallen trees present				
6	Are signs posted to mark present hazards				
<b>Parking Garage</b>					
1	Is lighting provided for the area				
2	Are stop signs present				
3	Are sidewalks damaged				
4	Handrailing provided for areas subjected to dampness and/or standing water				
5	Retaining wall intact and not damaged				
6	Are signs posted to mark present hazards				
<b>Garden trail</b>					
1	Area marked of hazards (signs; painted safety yellow, etc.)				
2	Are walking paths intact to support personnel				
3	Are fallen objects present in the walk path				
4	Are signs posted to mark present hazards				
<b>Blank</b>					

Y N N/A

References

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