**Course Name, Code(s) & Section(s)**

**Term**

**Meeting Days and Times**

**Location**

**Instructor Name**:

**Office Location:**

**Office Hours:**

**Phone:**

**Email:**

**Course Objectives:**

**1.**

**2.**

**3.**

**Required Texts / Materials**:

**Required Training (if applicable**):

**Grading Policy (including late work policy**):

**Course Attendance Policy:** *[Course instructors may have their own policy on attendance, class participation, missed classes, and make-up for missed work. The university policy on Student Course Attendance and Absence is located at* [*https://www.fit.edu/policies/academic/policies/student-course-attendance-and-absence-policy/*](https://www.fit.edu/policies/academic/policies/student-course-attendance-and-absence-policy/)*]*

**Course Policy on Use of Generative AI:** *[Instructors are required to incorporate a course policy statement into their course syllabi, reflecting their own perspective and specific approach to GenAI use in their courses. The university guideline on Responsible Use of Generative AI in Academic Work is located at* [*https://www.fit.edu/provost/academic-guidelines/responsible-use-of-generative-ai-in-academic-work/*](https://www.fit.edu/provost/academic-guidelines/responsible-use-of-generative-ai-in-academic-work/)*]*

**Where to Find Extra Help:** *[Instructors are encouraged to refer students to* [*Student Success and Support Center*](https://www.fit.edu/student-success-support-center/) *for tutoring and other university support services.]*

**Student Academic Honesty Definitions & Procedures:** Located in the student handbook at

<https://www.fit.edu/policies/academic/policies/student-academic-honesty-policy/>

**Title IX Statement:** The university’s Title IX policy is available at <https://www.fit.edu/policies/title-ix/>.

Title IX of the Education Amendments of 1972 is a federal civil rights law that prohibits discrimination on the basis of sex in federally funded education programs and activities.  Florida Institute of Technology policy also prohibits discrimination on the basis of sex.

Florida Tech faculty are committed to helping create a safe learning environment for all students that is free from all forms of discrimination and sexual harassment, including sexual assault, domestic violence, dating violence, and stalking. If you, or someone you know, have experienced or is experiencing any of these behaviors, know that help and support are available.

Florida Tech strongly encourages all members of the community to take action, seek support, and report any incident of sexual harassment or gender discrimination to

**David McMahan**, Title IX Coordinator

* Phone: 321-309-3068
* Email: [titleixcoordinator@fit.edu](mailto:titleixcoordinator@fit.edu)
* Office: Denius Student Center, Room: 215

Please note that as your professor, I am required to report any incidents to the Title IX Coordinator.

If you wish to speak to an employee who does not have this reporting responsibility, please contactthe **Student Counseling Center** at 321-674-8050.

**Academic Accommodations:**Florida Tech is committed to equal opportunity for persons w/disabilities in the participation of activities operated/sponsored by the university. Therefore, students w/documented disabilities are entitled to reasonable educational accommodations. The Office of Accessibility Resources (OAR) supports students by assisting w/accommodations, providing recommended interventions, and engaging in case management services.  It is the student’s responsibility to make a request to OAR before any accommodations can be approved/implemented.  Also, students w/approved accommodations are encouraged to speak w/the course instructor to discuss any arrangements and/or concerns relating to their accommodations for the class.

**Office of Accessibility Resources (OAR):**

* Phone: 321-674-8285
* Email: [accessibilityresources@fit.edu](mailto:accessibilityresources@fit.edu)
* Website: <https://www.fit.edu/accessibility-resources>

**Recording Disclosure (Privacy Waiver)**: This course may be recorded for use by students and/or faculty. Enrolled students are subject to having their images and voices recorded during the classroom presentations, remote access learning, online course discussions, and remote office hours/meetings. Course participants should have no expectation of privacy regarding their participation in this class. Recordings may not be reproduced, shared with those not registered in the courses, or uploaded to other online environments. All recordings will be deleted at the conclusion of the academic term.

**Anticipated Weekly Subject Matter and Assignment Schedule:**

The schedule below is subject to change at the instructor’s discretion.

|  |  |  |
| --- | --- | --- |
| **Weekly Topic** | | **Assignment** |
| Week 1 |  |  |
| Week 2 |  |  |
| Week 3 |  |  |
| Week 4 |  |  |
| Week 5 |  |  |
| Week 6 |  |  |
| Week 7 |  |  |
| Week 8 |  |  |
| Week 9 |  |  |
| Week 10 |  |  |
| Week 11 |  |  |
| Week 12 |  |  |
| Week 13 |  |  |
| Week 14 |  |  |
| Week 15 |  |  |
| Week 16 |  |  |

**MIDTERM and FINAL EXAM Information:**