

Florida Tech Staff Advisory Council

Meeting Agenda

Wednesday January 8, 2025

9:00 am – Hartley Room

Present: Pat F, Kyler D, Dory S, Rebecca C, Jenn N, Yesenia N, Sonny C, Jess A, Jeff R, Michelle N, Norm C, Jamie B, Rachel D, Deanna P, Kim R, Stephen V, Grace G, Brian D, Kevin B, Adam P, Ann Marie K

Not Present: Jason G, Martin G, Jennifer M, Tina E, Angel P

9:00 am Call to order – Meeting called to order at 9:03 am

9:06 am Guest Speakers –

- Associate Vice President Office of University Events and Protocol – Allie Biagioni – Needed to reschedule to another meeting date/time

9:35 am Subcommittees

- **Membership Subcommittee** – Chair Deanna Perez
 - Meeting on the 22nd to review members at the end of their service terms
- **Communications Subcommittee** – Chair Kimberly Ryan
 - MVP's are now featured on the SAC website
 - Event photo gallery links are updated
 - Group photo of the entire Council on Feb 5th (will be taken at the lunch in July moving forward)
- **Benefits Subcommittee** – Chair Jason Griggs
 - Hank Hughes Award posters printed and ready to be delivered to departments
- **Safety & Security Subcommittee** – Chair Sonny Cherrito
 - Next meeting in the next couple of weeks, will follow up on the scheduled date and time
- **Outreach Subcommittee** – Chair Jennifer Nessmith
 - Start getting ready for Spring Staff/Faculty event

- **Charter Subcommittee** – Chair Jeffrey Richardson
 - Updated charter signed and sent to Dr. Nicklow for final review and approval

10:15 am

- **Other Business-**
 - **Online Suggestion Box:**
 - No new suggestions

- **Old Business and Follow Up:**
 - Review of response from HR regarding vacation payout for the holiday season
 - Meeting (end of January) to review “Bring Your Kid to Work” Day

- **New Business and Other Items:**
 - Updated process to contracts and approvers, per Grace. Details will go out to the university shortly

- **Guest Speakers for 2024-2025**
 - Dr. John Nicklow – President
 - 5/14 Confirmed
 - Wes Sumner – External Affairs & Strategic Advisor to the President
 - Spring
 - Kimberly Williams – CFO
 - Spring
 - Karen Hill – HR
 - 2/5
 - Jason Martin – Evans Library
 - Spring

10:30 am

Adjourn – Meeting adjourned at 9:36 am

Next Full Staff Advisory Council Meeting is Scheduled 2/5/2025